



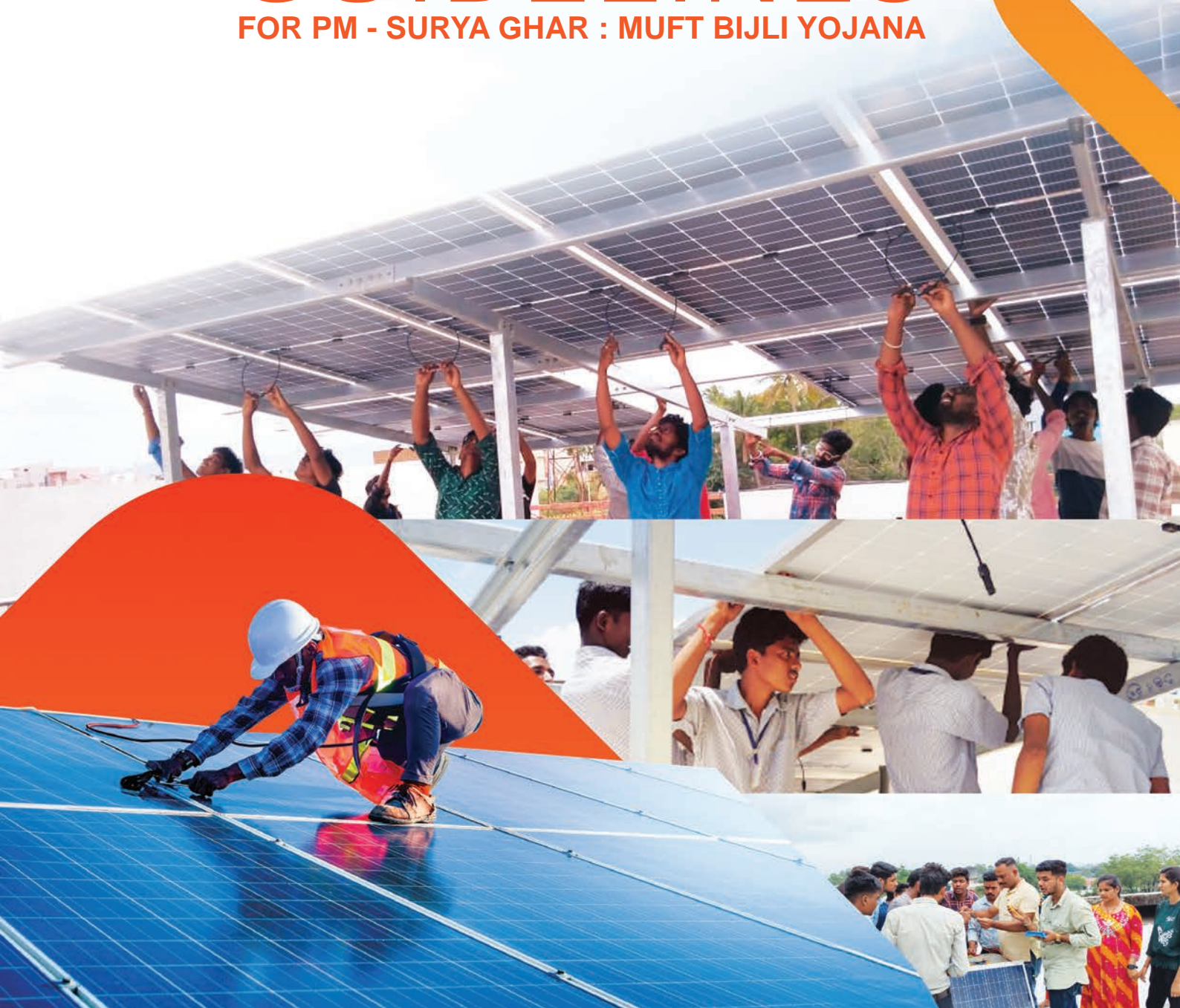
सत्यमेव जयते

GOVERNMENT OF INDIA  
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP



# GUIDELINES

FOR PM - SURYA GHAR : MUFT BIJLI YOJANA







GOVERNMENT OF INDIA  
MINISTRY OF SKILL DEVELOPMENT &  
ENTREPRENEURSHIP



# Guidelines

## Imparting Training for Solar Technician and Training of Trainers

By

Directorate General of Training (DGT)  
under the Skill Development Component of  
**PM - Surya Ghar : Muft Bijli Yojana**



# Table of Contents

<b>1. Introduction</b>	<b>05</b>
<b>2. Scope</b>	<b>06</b>
<b>3. Aims and Objectives</b>	<b>06</b>
<b>4. Training Methodology, Target Group and Training Centres</b>	<b>06</b>
4.1 Solar Technician Training	06
4.1.2 Target Group and Eligibility Criteria for Solar Technician	07
4.2 Training of Trainers (ToT) Program	07
4.2.2 Target Group and Eligibility Criteria	08
4.3 Training Centres	08
<b>5. Stakeholders and their responsibilities</b>	<b>08</b>
5.1 Directorate General of Training (DGT)	08
5.2 National Instructional Media Institute (NIMI)	09
5.3 Training Centers (ITIs, NSTIs, etc.)	09
5.4 Program Co-ordinator	10
5.5 Invigilator	10
5.6 National Skill Development Corporation (NSDC)	10
5.7 Ministry of New & Renewable Energy (MNRE)	10
5.8 Rural Electrification Corporation (REC)	11
<b>6. Implementation Framework</b>	<b>11</b>
<b>7. Financial Management</b>	<b>12</b>
7.1 Training of Solar Technician	13
7.2 Training of Rooftop Solar Technician Programme – Trainer	13
7.3 Program Coordinator	13
7.4 Invigilator	13
7.5 Release of Funds	13
7.5.1 Solar Technician Training Program	14
7.5.2 Training of Trainers (ToT) Program	14
7.5.3 Invigilator payments	15
7.5.4 Co-ordinator Payment	15
<b>8. Monitoring and Evaluation</b>	<b>16</b>

# Abbreviations and Acronyms

<b>PMSGMBY</b>	PM – Surya Ghar: Muft Bijli Yojana
<b>FY</b>	Financial Year
<b>RTS</b>	Rooftop Solar
<b>MNRE</b>	Ministry of New and Renewable Energy
<b>O&amp;M</b>	Operation and Maintenance
<b>REDA</b>	Renewable Energy Development Authority
<b>MSDE</b>	Ministry of Skill Development and Entrepreneurship
<b>DGT</b>	Directorate of General Training
<b>ToT</b>	Trainers of Training
<b>OJT</b>	On the Job Training
<b>CSTARI</b>	Central Staff Training and Research Institute
<b>NCVET</b>	National Council for Vocational Education and Training
<b>TP</b>	Training Partner
<b>RDSDE</b>	Regional Directorate of Skill Development and Entrepreneurship
<b>REC</b>	Rural Electrification Corporation
<b>NIMI</b>	National Instructional Media Institute
<b>TC</b>	Training Centre
<b>ITI</b>	Industrial Training Institute
<b>NSTI</b>	National Skill Training Institute
<b>SIDH</b>	Skill India Digital Hub
<b>NSDC</b>	National Skill Development Corporation
<b>NISE</b>	National Institute of Solar Energy
<b>CTS</b>	Craftsmen Training Scheme
<b>CITS</b>	Crafts Instructor Training Scheme
<b>IToT</b>	Institutes of Training of Trainers
<b>CBT</b>	Computer Based Test
<b>PFMS</b>	Public Financial Management System



# 1. Introduction

The Government of India launched the PM Surya Ghar Muft Bijli Yojana (PMSGMBY) on 29th February 2024, with the aim to increase the share of solar rooftop capacity and empower residential households to generate their own electricity. The scheme has an outlay of ₹75,021 crore, with a target of installing 1 crore residential solar rooftops by FY 2026–27, and is being implemented by the Ministry of New and Renewable Energy (MNRE).

It has been estimated that to undertake these targeted installations, a total 3 lakh manpower will be required. Accordingly, Ministry of New and Renewable Energy (MNRE) intends to impart training on the installation, operation, maintenance and repair of solar rooftop systems at the grassroots level. Specific training and skills are crucial to building a capable, local skilled workforce for the installation of rooftop solar systems throughout the country. MNRE has planned that training for design, installation, O&M (operation and maintenance) of rooftop solar systems will be provided to Engineers, Supervisors, Technicians, Vendors and end users.

Capacity building of other relevant stakeholders is also crucial, including DISCOM officials, Banking and financial institutional officials, officials and teams from other Ministries and Departments of the Central and State Governments (for effective convergence of efforts) including State Renewable Energy Development Agencies (REDA), etc. This capacity building components has been implemented through various Ministries/Department/agencies including Ministry of Skill Development & Entrepreneurship (MSDE).



The Ministry of Skill Development and Entrepreneurship (MSDE) has been made as a nodal ministry for the implementation of the following four capacity-building components. Furthermore, MSDE has designated the responsibilities of implementing these components to the following department/agency:

Sl. No	Skill Development Component	Department/Agency
1.	Solar Technicians and Trainers	Directorate General of Training (DGT)
2.	Entrepreneurs as Vendors	National Institute for Entrepreneurship and Small Business Development (NIESBUD) and Indian Institute of Entrepreneurship (IIE)
3.	Assistant Helpers	Skill Council for Green Jobs (SCGJ)

Under this scheme, 1,00,000 solar technicians and 2,000 trainers will be trained by DGT. These skill development components will be imparted through a selected network of ITIs/NSTIs, which will be known as Training Centres (TCs).

## 2. Scope

The guidelines outlined herein are specifically designed to facilitate the effective implementation of the Capacity Building covering two components under the PM Surya Ghar: Muft Bijli Yojana. Firstly, the Training of Trainers (ToT) programme, which aims to equip selected individuals with the knowledge and pedagogical skills necessary to train others in solar technology; and secondly, the technical training of aspiring solar technicians. This technical training will be conducted through accredited institutions such as Industrial Training Institutes (ITIs) and National Skill Training Institutes (NSTIs). Upon completion of the formal training phase, participants will also undergo On-the-Job Training (OJT), which will be arranged in collaboration with empanelled vendors of REC & MNRE to provide them with hands-on, practical experience in real-world solar energy installations and maintenance.

## 3. Aims and Objectives

The primary objective of this project is to develop a robust and skilled workforce to support the growing demand for residential rooftop solar installations across India. This initiative aims to create a pool of 1,00,000 well-trained rooftop solar technicians and 2,000 qualified trainers, strategically distributed throughout the country. These trained technicians will play a crucial role in ensuring the efficient installation, commissioning, and long-term maintenance of residential rooftop solar systems. By building this cadre of skilled professionals, the project not only supports the goals of the PM Surya Ghar: Muft Bijli Yojana but also contributes to the broader vision of promoting clean energy adoption and creating green job opportunities nationwide.

## 4. Training Methodology, Target Group and Training Centres

### 4.1 Solar Technician Training

#### 4.1.1 Training Methodology for Solar technician:

Under this program, a total of **one lakh (100,000) solar technicians will be trained** nationwide to meet the rapidly increasing demand for skilled professionals capable of installing and maintaining residential rooftop solar systems.





The training program has been carefully structured to ensure both theoretical knowledge and practical expertise.



It begins with **five days of classroom-based institutional training (45 hours)**, during which participants will receive foundational instruction on solar photovoltaic (PV) systems, safety protocols, installation procedures, and maintenance practices. The eligibility criteria for the Solar Technician program is final-year or pass-out trainees of Electrician, Electronic Mechanic, and Electrician-Power Distribution trades from ITIs/NSTIs.



At the end of the five-day institutional training, participants will be required to undergo a **30-minute computer-based assessment**, which will be conducted by the National Instructional Media Institute (NIMI). This assessment will evaluate the trainees' understanding of the theoretical and practical aspects covered during the training.



Following the institutional training, participants will undertake a **two-day On-the-Job Training (15 hours)** (OJT) component, which will be facilitated by empanelled vendors associated with REC (Rural Electrification Corporation). This hands-on segment is designed to give trainees real-world experience under the guidance of industry professionals.



Upon successful completion of all three components—namely the institutional training, the NIMI assessment, and the OJT—the **trainees will be awarded a certification**. This certificate will be issued digitally through the SIDH portal, formally recognizing the individual as a certified rooftop solar technician.

#### 4.1.2

#### Target Group and Eligibility Criteria for Solar Technician



##### Eligibility Criteria for Solar Technician

- ✓ **Final-year or pass-out trainees** from ITI or NSTI
- ✓ **Age Group** 15–40

Seeking upskilling in the following trades under CTS and CITS are eligible to attend the program:



**Electrician**



**Electronics Mechanic**



**Electrician-Power Distribution**

## 4.2 Training of Trainers (ToT) Program

### 4.2.1 Training Methodology for Training of Trainers (ToT) Program:

Under this program, a total of 2,000 Solar Trainer will be trained nationwide to train the 1,00,000 solar technicians across the country.



The training program has been carefully structured to ensure both theoretical knowledge and practical expertise.



It includes **two days (15 hours) of classroom-based** institutional training for brush-up the concept of solar photovoltaic (PV) systems, safety protocols, installation procedures, and maintenance practices etc. The eligibility criteria for the ToT program is ITI/NSTI trainers from Electrician background.



At the end of the two-day institutional training, trainees will be required to undergo a **30-minute computer-based assessment**, which will be conducted by the National Instructional Media Institute (NIMI).



Upon successful completion of training program and NIMI assessment — the trainees will be **awarded a certification**. This certificate will be issued digitally through the SIDH portal.



### 4.2.2 Target Group and Eligibility Criteria



#### Eligibility Criteria



ITI/NSTI trainers from an Electrician background.

## 4.3 Training Centres

Government ITIs and National Skill Training Institutes (NSTIs) with the required infrastructure, tools, and equipment as specified in the curriculum will serve as training centres under this scheme.

## 5. Stakeholders and their responsibilities

The implementation of this scheme involves multiple stakeholders, each playing a crucial role in its execution. The stakeholders and their respective responsibilities are outlined below:

### 5.1 Directorate General of Training (DGT)

- Provide strategic guidance for curriculum development through CSTARI, Kolkata, and ensure

its timely approval by NCVET to maintain quality and standardization across training programs

- Develop comprehensive training content in Hindi, English, and various regional languages through NIMI, Chennai, to ensure accessibility and inclusivity across diverse linguistic groups
- Coordinate closely with RDSDEs, State and UT governments, Training Providers (TPs), Rural Electrification Corporation Limited (REC Limited), and the Ministry of New and Renewable Energy (MNRE) to ensure the smooth and effective implementation of the scheme.

## 5.2 National Instructional Media Institute (NIMI)

- Serve as the training partner for implementing the scheme through designated Training Centres (TCs) such as ITIs, NSTIs.
- Coordinate with RDSDEs and State Directorates to ensure the nomination of Training Centres (TCs) for scheme implementation.
- Provide instructional and training materials to Training Centres, along with banners and other necessary resources for implementation.
- Monitor and ensure compliance with MNRE guidelines in the execution of training programs.
- Conduct assessments through the portal after the completion of institutional training for both technicians and trainers.
- Ensure the uploading of OJT certificates on the portal by Training Centres after the completion of the 2-day OJT through vendors.
- Declare results and generate certificates on the SIDH portal upon completion of the training lifecycle for both technicians and trainers.
- Submit invoices for payment to REC upon course completion.
- Disburse training charges/costs to Training Centres in accordance with the rates approved by MNRE.
- Maintain all scheme-related documents for audit purposes as per the standard guidelines of the Government of India.
- Act as a liaison agency with RDSDEs, State Directorates, ITIs, NSTIs, and other relevant stakeholders.
- Manage and resolve grievances of Training Centres and trainees.
- Undertake any other responsibilities assigned to NIMI for the smooth execution of the training program.

## 5.3 Training Centers (ITIs, NSTIs, etc.)

1. Provide necessary infrastructure and qualified trainers for conducting the training.
2. Mobilize trainees, register them on the portal, conduct training sessions, and assess their performance.
3. Depute instructors to NSTIs/ITIs for attending the 2-day Training of Trainers (ToT) program.
4. Offer infrastructure support for conducting the ToT program, as required.
5. Collaborate with vendors to facilitate On-the-Job Training (OJT) and ensure timely uploading of OJT certificates on the portal

## 5.4 Programme Co-ordinator:



**Plan and organize**  
training programs.



**Coordinate schedules**  
venues, and resources for  
seamless execution.



**Communicate with trainers**  
and participants to ensure  
smooth coordination.



**Ensure all materials  
and equipment are prepared**  
and available at training centres  
before the program begins.



**Monitor attendance  
and participation**  
throughout the training.



**Address any issues or concerns**  
during training and escalate them to the training partner (NIMI) if necessary.

## 5.5 Invigilator

Set up and arrange the examination hall and necessary computer systems.

Monitor for  
malpractice and  
enforce exam rules.

Manage exam  
timing and  
make necessary  
announcements.

Assist candidates with instructions  
to ensure the smooth conduct of the  
examination.

Maintain discipline and order  
throughout the examination process.

Document attendance and  
report any irregularities.

## 5.6 National Skill Development Corporation (NSDC)

Provide technical support for certification on the SIDH portal.

## 5.7 Ministry of New & Renewable Energy (MNRE)

1. Ensure financial support for the PMSGMBY program.
2. Facilitate the training of Master Trainers at NISE, Gurugram.
3. Coordinate and resolve issues between DGT, NIMI, and REC while facilitating vendor participation for On-the-Job Training (OJT).
4. Communicate any updates or changes in the guidelines to all stakeholders in a timely manner.

## 5.8 Rural Electrification Corporation (REC)

1. Act as the implementing agency on behalf of MNRE.
2. Ensure empanelled vendor participation for On-the-Job Training (OJT).
3. Reimburse training bill claims for ToT and technician training as per the training costs approved by MNRE.
4. Ensure the quality and effectiveness of OJT.

## 6. Implementation Framework

**1** The Directorate General of Training (DGT), in consultation with MNRE, NIMI and other stakeholders, will develop a training program consisting of modules tailored to meet the specific requirements outlined by MNRE for Rooftop Solar Technicians.

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**2** The training for Solar Technicians will consist two (02) components :



### Institutional Training

A five-day (45-hour) classroom-based training conducted at designated Training Centres (TCs), focusing on theoretical knowledge, safety procedures, system design, installation practices, and basic trouble shooting.



### On -the-Job Training (OJT)

A two-day (15-hour) hands-on training experience carried out with nearby empanelled vendors of REC/MNRE, providing participants with practical exposure to real-life rooftop solar system installations and maintenance.

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**3** Upon successful completion of both the institutional training and the On-the-Job Training (OJT), participants will be **eligible for certification**. The certificate will be generated and issued through the SIDH by NIMI.

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**4** To implement this scheme, a portal has been developed by NIMI (<https://suryaghar.nimiprojects.in>).

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**5** **Process Flow of Solar Technician Training:**



### a. Registration and Enrolment

Interested candidates can visit the portal to access an updated list of training centres, along with the contact details of the designated Single Point of Contact (SPoC). They can directly reach out to the nearest SPoC to enrol in the Solar Technician Training Program. Training centres will identify and enrol eligible trainees on the <https://suryaghar.nimiprojects.in> portal.



### b. Institutional Training

Trainees will undergo a five-day institutional training program based on the curriculum developed by DGT. This training will be conducted by trainers from the Electrician trade who have completed the ToT program under this scheme or by Master trainers. During training program training centres must upload the video and photos of training program at a portal (<https://suryaghar.nimiprojects.in>).





### **c. Assessment**

A 30-minute Computer-Based Test (CBT) will be conducted, consisting of 15 multiple-choice questions, each worth 2 marks. To successfully pass the CBT test, trainees must secure a minimum mark of 33%.



### **d. On the Job Training**

A two-day (15-hour) OJT will be conducted through empanelled vendors of REC/MNRE.



### **e. Certification of OJT**

After completing the two-day OJT, vendors will issue the certificate to trainees, which must be uploaded by training centre to the portal:

**<https://suryaghar.nimiprojects.in>.**



### **f. Final Certification**

After completing the seven-day (60-hour) program, the certificate will be generated through the SIDH portal by NIMI. Training centres will download it from

**<https://suryaghar.nimiprojects.in>** and distribute it to the trainees.



### **g. Placement**

A list of trained technicians will be shared with REC and MNRE, who will upload it to their portal, enabling vendors to offer employment if required.

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## **6**

### **Process Flow of Training of Trainers (ToT) Program:**



#### **a. Registration and Enrolment**

State and NSTI will identify and nominate eligible trainers to participate in a two-day Training of Trainers (ToT) program. Based on these nominations, the respective Training Centres (TCs) will further verify and register them on the SIDH portal for participation in the ToT program.



#### **b. Two-Day Institutional Training**

The training will be conducted by Master Trainers from NSTIs, who have been trained at the National Institute of Solar Energy (NISE), Gurugram, under MNRE. The participants will include instructors from ITIs, NSTIs, and IToTs in the Electrician trade. Upon successful completion, these trainers will be qualified to conduct training for solar technicians.



#### **c. Assessment & Certification**

A 30-minute CBT exam will be conducted through the NIMI-developed portal. The exam will consist of 15 multiple-choice questions, each carrying 2 marks. The minimum passing percentage is 33%. Certificate will be issued to successful candidates which can be downloaded directly from SIDH portal.

## **7. Financial Management**

i. Funding for the skill development component will be provided by MNRE.

- ii. The Funds for the program will be transferred from REC (the implementing unit designated by MNRE) to NIMI (the training provider designated by DGT) as per the approved guidelines of MNRE and REC, based on claims submitted by NIMI.

NIMI will be responsible for transferring funds to the respective State Directorates for training conducted in ITIs as a TC and for NSTIs as a TC, the fund will be disburse to the consolidate fund of India. Additionally, NIMI will maintain all financial records as per Government of India guidelines after the program's completion.

## 7.1 Training of Solar Technician

Sl. No.	Particulars	Rate (Rs.)	Total Cost (Rs.)
1.	Training Cost for 45 hours	49/- per hour per trainee	2,205
2.	Assessment & Certification	600/- per trainee	600
3.	Lunch and Refreshment	150/- per trainee per day (5 days)	750
4.	Food and Transportation	375/- per trainee per day for OJT only (2 days)	750
5.	Accidental Insurance	14.16/- per trainee	14.16
6.	AEBAS – Transaction fees	10/- per trainee	10

## 7.2 Training of Rooftop Solar Technician Programme – Trainer

Sl. No.	Particulars	Rate (Rs.)	Total Cost (Rs.)
1.	Training Cost for 2 Days	1080/- per Day per trainee	2,160
2.	Assessment & Certification	600/- per trainee	600
3.	Lunch and Refreshment	150/- per trainee per day (2 days)	300
4.	Boarding and Lodging	1000/- per trainee	1,000
5.	AEBAS – Transaction fees	10/- per trainee	10

## 7.3 Programme Coordinator

An amount of **Rs. 750/-** will be paid to programme coordinator per training Program.

## 7.4 Invigilator

An amount of **Rs. 750/-** will be paid to invigilator for conducting examination per training program.

## 7.5 Release of Funds

Based on the allocated training targets, training centres will form batches—ranging from 15 to 25 trainees for the Solar Technician Training Program and 5 to 25 trainees for the Training of Trainers (ToT) Program.










For NE States the batch size for Solar Technician Training will be ranging for 5 to 25 trainees.

Upon batch completion, training centres will submit an invoice (as per the format provided by NIMI) to NIMI for reimbursement of training costs.

The reimbursement procedure for the Solar Technician Training Program, Training of Trainers (ToT) Program, and payments for Invigilators and Coordinators is outlined below:

### 7.5.1 Solar Technician Training Program

- i. The designated SPOC of each Training Centre will receive a Login ID from NIMI to verify training details for completed batches.
- ii. Upon logging in, the SPOC must select the specific batch ID and verify the auto-populated batch details. The following details will be auto-populated and must be reviewed by the concerned SPOC:

 Number of Candidates	 Number of Candidates Present for CBT
 Training Start and End Dates	 OJT Completed
 CBT Exam Date	 No. of certified trainees (CBT Passed + OJT completed) for the raising bill:
 Trainer's SIDH ID	 Declaration (to be ticked only)
 Trainer's Name	

- iii. Based on the number of certified trainees, the total amount to be disbursed will be calculated and NIMI will initiate internal approval.
- iv. NIMI will collect the account details from all concerned State Directorates and transfer the funds through PFMS.
- v. The payment components that will be disbursed to the State Directorate are
  - a. Training cost (for STT)
  - b. Lunch & refreshment (During training)
  - c. Food and transportation (During OJT period)

A sample claim payment format is at Annexure – 1.

### 7.5.2 Training of Trainers (ToT) Program

- i. The designated SPOC of each Training Centre will receive a Login ID from NIMI to verify training details for completed batches.
- ii. After the login, the SPOC must select the Batch Date and verify the auto populated details for the batch pertaining to the batch date selected. The below mentioned details will be auto populated and same needs to be verified by the concern SPOC

 TC ID	 Training Start and end Date
---	---



**TC Name**



**No. of certified trainees (CBT Passed )**



**No of Trainers enrolled  
in the batch**



**Declaration (to be ticked only)**

- iii. Based on the number of certified trainers, the total amount to be disbursed will be calculated and NIMI will initiate internal approval.
- iv. NIMI will collect the account details from all concerned State Directorates and transfer the funds through PFMS.
- v. The payment components that will be disbursed to the State Directorate are:
  - a. Training cost (for ToT)
  - b. Lunch & refreshment (During training)
  - c. Boarding and lodging will be disbursed to trainers as per the government's prescribed procedure and norms for TA/DA payments.

**A sample claim format is at Annexure – II**

### **7.5.3 Invigilator payments**

- i. The designated SPOC of the Training Centre will receive a Login ID and the SPOC will login to the portal and select the CBT Invigilator and Co-ordinator tab under the Payments Claim tab.
- ii. Once this is completed, the invigilator payment details tab will open and the concerned batch number needs to be selected. Accordingly, the following details of the invigilator must be shared.



**Name**



**MICR Code**



**Name – as per the bank account**



**PAN Number (mandatory)**



**Account Number**



**Copy of PAN (attachment)**



**Account Type**



**Copy of Bank Passbook/  
Cancelled Cheque (attachment)**



**Bank Name**



**Copy of nomination of invigilator by  
concerned Principal.**














**IFSC Code**

**The screenshot of the landing page is shared in the Annexure – III**

- i. Payment will be disbursed directly to the invigilator.

### **7.5.4 Programme Co-ordinator Payment**

- i. The designated SPOC of the Training Centre will receive a Login ID and the SPOC will login to the portal and select the CBT Invigilator and Co-ordinator tab under the Payments Claim tab.
- ii. Once this is completed, the co-ordinator payment details tab will open and the concerned batch number needs to be selected. Accordingly, the following details of the co-ordinator must be shared.

 Name	 MICR Code
 Name – as per the bank account	 PAN Number (mandatory)
 Account Number	 Copy of PAN (attachment)
 Account Type	 Copy of Bank Passbook/ Cancelled Cheque (attachment)
 Bank Name	 Copy of nomination of invigilator by concerned Principal.
 IFSC Code	

iii. Payment will be disbursed directly to the co - ordinator according by NIMI, Chennai.

The screenshot of the landing page is shared in the Annexure – IV

## 8. Monitoring and Evaluation

A robust monitoring and evaluation framework will be established to ensure strict monitoring, evaluation, and learning from the scheme. The key components of this framework include:



### 1. Physical Visits

Physical inspections of the training centres will be conducted by the RDSDE, DGT, and NIMI teams. This will facilitate smooth functioning of the programme, and corrective actions may be suggested or taken as needed.



### 2. Virtual Verification

Virtual verification will be conducted for training centres if a physical visit is not possible.



### 3. Call Validation

Regular calls will be made to trainees to check training quality.



### 4. Assessment Monitoring

Assessments will be done under one trainer/supervisor, and if any violations are found, DGT will take strict action against the training centres.



### 5. Feedback Mechanism

Trainees will fill out feedback forms, which training centres will upload batch-wise on the <https://suryaghar.nimiprojects.in> portal.



### 6. Grievance Handling


NIMI will resolve issues faced by TCs, trainers, and trainees directly through phone calls or via email communication.



# Annexure – 1

For Institutes registered under NIMI Portal for Solar Technician Program (Sample)

PM Surya Ghar TC



GOVT ITI GOPALGANJ  
TC285508

Pages

Dashboard

Batches

Candidates

Attendance Upload

OJT Certificate Upload

Certificates (Result)

Reappearing

Payments Claim

Institute Trainees

CBT Invigilator & Coordinator

Grievances

Claim Payment (Institute Trainee)

Batch Information

Batch No \*

TC285508N00003

Batch No \*

TC285508N00003

No of Candidates \*

15

Training Start Date \*

2024-10-03

Training End Date \*

2024-10-08

CBT Held Date \*

2024-10-09

Trainer Sidh ID \*

TR526194

Trainer Name \*

DEEPAK KUMAR

CBT Present	CBT Absent	CBT Pass	OJT Completed	Bill Quantity
10	5	9	11	9

Candidate List

RAJEEV KUMAR  
NIMIC24R0034630  
Attendance: 5 Days

RAHJU KUMARI  
NIMIC24R0034634  
Attendance: 5 Days

SHUBHAM KUMAR BACCHAN  
NIMIC24R0034637  
Attendance: 5 Days

SUNITA KUMAI  
NIMIC24R0034644  
Attendance: 5 Days

SONU KUMAR  
NIMIC24R0034929  
Attendance: 5 Days

PRADEEP KUMAR  
NIMIC24R0034961  
Attendance: 5 Days

LALBABU KUMAR  
NIMIC24R0034976  
Attendance: 4 Days

SACHIN KUMAR RAM  
NIMIC24R0034978  
Attendance: 4 Days

PREMCHAND RAM  
NIMIC24R0034984  
Attendance: 5 Days

Agree Terms and Conditions


☐ This is to certify that **GOVT ITI GOPALGANJ** (TC ID **TC285508**) conducted **Rooftop Solar PV (Installation & Maintenance) (STT)** programme under **PM Suryaghar Mufti Bijili Yojana (PMSGMBY)**. During the programme this institute incurred expenditure of **Rs. 750/-** (per candidate) for **5 days** against Lunch and Refreshment and for **OJT Rs.750/-** (per candidate) for **2 days** against Food and Transportation.

Confirm

# Annexure – 2

Form for Payment to ITI / NSTI / State Directorate for Training of Trainers (ToT) Program (Sample)

PM Surya Ghar TC



NSTI ,Bengaluru  
TC270362

Pages

Dashboard

Batches

Candidates

Attendance Upload

OJT Certificate Upload

Certificates (Result)

Reappearing

Payments Claim

Institute Trainees

Institute TOT Trainers

CBT Invigilator & Coordinator

Grievances

Claim Payment (TOT Trainer)

Batch Information

Batch Date \*

Batch (30 Jul 2024 - 31 Jul 2024)

TC ID \*

TC270362

TC Name \*

NSTI ,Bengaluru

No of Candidates \*

6

Training Start Date \*

2024-07-30

Training End Date \*

2024-07-31

Bill Quantity \*

6

TOT Trainer List

SUJATHA. T B  
TR340122

ANUSUYA. M S  
TR523841

AMEENUDDIN SHAKEEL S  
TR526974

A SHARATH BABU  
TR527125

SRINIVASA. M  
TR527361

KUBERAPPA V HALAGATTI  
TR535326

Agree Terms and Conditions

☐ This is to certify that **NSTI ,Bengaluru** (TC ID **TC270362**) conducted **Rooftop Solar PV (Installation & Maintenance) – Trainer (ToT)** programme under **PM Suryaghar Mufti Bijili Yojana (PMSGMBY)**. During the programme this institute incurred expenditure of **Rs. 300/-** (per candidate) for **2 days** against Lunch and Refreshment.

Confirm & Submit

17

## Annexure – 3

### Invigilator Payment

PM Surya Char

GOVT ITI GOPALGANJ  
TC285508

Pages

Dashboard

Batches

Candidates

Attendance Upload

OJT Certificate Upload

Certificates (Result)

Reappearing

Payments Claim

Institute Trainees

CBT Invigilator & Coordinator

Grievances

Invigilator Payment Details

Invigilator Name

Invigilator Account Name (As Per Bank Account)

Invigilator Account Number

Invigilator Account Type (Saving or Current)

Invigilator Bank Name

Invigilator IFSC Code

Invigilator MICR Code

Invigilator PAN (Mandatory)

Invigilator Name

Invigilator Account Name

Invigilator Account Number

--- Invigilator Account Type ---

Invigilator Bank Name

Invigilator IFSC Code

Invigilator MICR Code

Invigilator PAN

Invigilator (Bank PassBook / Cancelled Cheque)

Copy of Invigilator PAN \*

(File size should be below 200 KB / only allowed pdf/jpeg/png)

Choose File

No file chosen

Copy of Bank PassBook / Cancelled Cheque \*

(File size should be below 200 KB / only allowed pdf/jpeg/png)

Choose File

No file chosen

Principal (Document)

Nomination of Invigilator & Coordinator by Principal \*

(File size should be below 200 KB / only allowed pdf/jpeg/png)

Choose File

No file chosen

Download Sample File

## Annexure – 4

### Co-ordinator's Payment

PM Surya Char

GOVT ITI GOPALGANJ  
TC285508

Pages

Dashboard

Batches

Candidates

Attendance Upload

OJT Certificate Upload

Certificates (Result)

Reappearing

Payments Claim

Institute Trainees

CBT Invigilator & Coordinator

Grievances

GOVT ITI GOPALGANJ

Claim Payment (Invigilator & Coordinator)

Batch Information

Batch No \*

TC285508N00004

Name of the Institute \*

GOVT ITI GOPALGANJ

Egee Name \*

Raj Kishor Choudhary

Batch No \*

TC285508N00004

No of Candidates \*

18

Training Start Date \*

2024-10-18

Training End Date \*

2024-10-21

CBT Held Date \*

2024-10-22

Trainer Name \*

DEE/PAK KUMARI

Coordinator Payment Details

Coordinator Name

Coordinator Account Name (As Per Bank Account)

Coordinator Account Number

Coordinator Account Type (Saving or Current)

Coordinator Bank Name

Coordinator IFSC Code

Coordinator MICR Code

Coordinator PAN (Mandatory)

Coordinator Name

Coordinator Account Name

Coordinator Account Number

--- Coordinator Account Type ---

Coordinator Bank Name

Coordinator IFSC Code

Coordinator MICR Code

Coordinator PAN

Coordinator

Copy of Coordinator PAN \*

(File size should be below 200 KB / only allowed pdf/jpeg/png)

Choose File

No file chosen

Copy of Bank PassBook / Cancelled Cheque \*

(File size should be below 200 KB / only allowed pdf/jpeg/png)

Choose File

No file chosen

Invigilator Payment Details





Template for  
creating of TC



Video for  
Batch Creation



Video for  
Re-Exam



Books  
Demand Form



CBT Exam  
Guidelines



CBT Exam  
Whatsapp Group



Job  
Opportunities



Payment  
Guidelines



PM Surya Ghar



Learning Video



Institute Login  
for CBT Exam

## Guidelines

Imparting Training for  
Solar Technician and Training of Trainers

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Directorate General of Training (DGT)  
under the Skill Development Component of  
**PM - Surya Ghar : Muft Bijli Yojana**